HOMETOWN STRUCTURES

EMPLOYMENT APPLICATION

Thank you for your interest in joining our team. Please complete this application clearly and accurately.

POSITION & AVAILABILITY

Position applying for: _____ **Date:** _____

Available start date: _____ **Desired schedule:** _____

Legally authorized to work in the U.S.? ■ Yes ■ No **At least 18?** ■ Yes ■ No

APPLICANT INFORMATION

Full name: _____

Street address: _____

City / State / ZIP: _____

Phone: _____ **Email:** _____

RELEVANT LICENSES & QUALIFICATIONS (complete if applicable)

Driver's license state / class: _____ **Expiration date:** _____

CDL? ■ Yes ■ No **Endorsements (if any):** _____

Relevant skills, training, or certifications: _____

_____

EMPLOYMENT HISTORY (most recent first)

Employer 1

Company / Location: _____ **Dates:** _____

Position / Duties: _____

Supervisor / Phone: _____ **Reason for leaving:** _____

Employer 2

Company / Location: _____ **Dates:** _____

Position / Duties: _____

Supervisor / Phone: _____ **Reason for leaving:** _____

REFERENCES

Name / Relationship: _____ **Phone:** _____

Name / Relationship: _____ **Phone:** _____

Applicant statement: I certify that the information provided is true and complete to the best of my knowledge. I understand that false or misleading information may affect consideration for employment. I authorize Hometown Structures to contact the employers and references listed above, unless I indicate otherwise in writing.

Applicant signature: _____ **Date:** _____

OUR VISION, MISSION & CULTURE

Our Vision

To make the world a better place for our presence both individually and collectively.

Our Mission

To provide products and services that add value to the lives of our customers.

Our Culture

To treat others as we ourselves wish to be treated.

Our guiding statement

Making the world a better place by providing quality products and services while governed by the golden rule.

GENERAL GUIDELINES

1. We arrive at work at 7:00 or earlier if the foreman requires it. (Other individual agreements can be made by department.)

2. We will not use foul language, nor curse, nor take the name of the Lord in vain.

3. We remain fully clothed — long pants and shirts must be worn at all times.

4. Wear company-provided shirts with company logo whenever possible.

5. We do not use drugs, smoke, or consume alcohol on the job or be under the influence of such substances on the job.

6. We keep our job sites and work areas clean.

7. We respect our customers' property.

8. We maintain our tools and equipment.

9. We use our material resources wisely.

10. We are always friendly and communicate (if possible daily for the onsite crews) with our customers when we are at their property.

WHAT THIS MEANS FOR EVERY TEAM MEMBER
We aim to add value to our customers' lives, treat people with respect, take care of our work and equipment, and represent Hometown Structures with professionalism.